

AMF 2014 Vendor Information, Rules, and Regulations

Jon E. Gee's Music Room invites you to participate in the annual "Autumn Music Fest" The annual Autumn Music Fest will consist of several bands playing live music on the big stage, merchant vendors selling everything from cosmetics, candles, soaps, to antiques and vintage restyle clothing. Food trucks and food vendors will also be on hand. Get your face painted, enjoy good food, shop the vendors, enjoy the music and browse and bid on the Silent Auction items! Proceeds will benefit Jon E. Gee's "Gift of Music Foundation". Jon E. Gee's Gift Of Music Foundation is an organization to help support public, private, and charter schools with declining or no music programs, in addition to awarding scholarships to students of all ages to fulfill their desires and dreams of learning a music instrument, and providing students of all ages a platform to pursue a music career.

Please read through the AMF 2014 Vendor Information, Rules, and Regulations below, then sign, date and return this page via FAX or email (as a PDF or scanned document). Thank you for your participation!

I understand and accept the AMF 2014 Vendor participation terms:

Business/Company Name (please print)

Your Signature

Date (MM/DD/YYYY)

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Location: Jon E. Gee's Music Room 13295 Illinois St. Carmel, IN 46032

No rain date and no return fees due to weather or vendor no show.

Hours: Festival begins at 2pm until 10pm. Saturday September 20th, 2014

Admission: Free

Parking: 1. Free

2. Vendors can drive their vehicles to their vendor location, unload product and merchandise, etc., then drive vehicle to designated vendor parking area walk to vendor space then complete set up of vendor space.

3. Vendor agrees to park and locate its vehicles, equipment, and other property in such location as the Committee directs.

Set Up: Vendors must arrive between 10am and 12 noon. Vendors must have all items in the booth completely by 1pm and completely set up by open 2:00pm.

Electricity: Electric hook up is an additional \$40.00 per outlet. Due to limited power availability at the event grounds, only 110-volt power will be available. If using event-supplied electricity, each appliance, light, or piece of equipment must be on its own outlet.

Tents/Booth

1. Weapons, smoking, and alcohol usage is prohibited
2. Vendor will NOT drive tent stakes, poles, or other devices into paved surface.
3. Vendor will ensure that all cords, hoses, and all other materials and items associated with Vendor's operations, including, but not limited to, those that encroach upon or cross pedestrian pathways, are secured and protected in a manner to prevent tripping and accident hazards that may cause injury.
4. Lights or lighting inside tents or booth, allows for additional selling time after dusk. Autumn Music Fest will provide parking lot lighting.
5. Vendor are to provide the necessary materials and equipment needed for operation of your booth, including canopies, tables, chairs, lighting, & fans.

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Tents/Booths Continued...

6. Must supply the necessary garbage receptacles inside its booth and should empty such receptacles at the end of the event. Must adhere to all recycling guidelines, failure to comply with garbage & recycling rules, will result in a \$100
7. All rules and regulations required by the Hamilton County Health Department (HCHD) are in effect at Jon E. Gee's Autumn Music Fest. In accordance with these rules and regulations, a Certified Food Handlers Permit is required as recognized by the HCHD. This Permit must be displayed at the event. Please call the HCHD at (317) 776-8500 for additional rules, regulations & guidelines. Food items or edible produce must be kept at least 6 inches above ground at all times.
8. Jon E. Gee's Music Room and its agents are not responsible for damaged, stolen or lost items.
9. ALL Vendors interacting with the public, including, but not limited to, Food, Beverage, Massage and Children's Activities Vendors, must have their own general liability insurance.
10. The Vendor is solely responsible for damages resulting from the sale of goods, services, any damage, accident or injury (including death) caused by the Vendor's (including Vendor's agents and employees) acts or omissions. The Vendor hereby releases Jon E. Gee's Music Room and its agents from all liability thereof.

Vendor agrees to indemnify and hold harmless Jon E. Gee's Music Room and its agents, its members, and all public officials, officers, directors, employees, and agents from any and all liability, loss or damages, causes of action, claims, costs, expenditures, attorney fees and cost of defense which may occur by reason of the Vendor's use of the facilities during this event. In addition, nor should Jon E. Gee's Music Room and its agents, its members, and all public officials, officers, directors, employees, and agents be responsible for any injury, loss or damage that may occur to the vendor, or vendor's employees, or property from any cause whatsoever prior to, during, or subsequent to the period covered by the vending agreement.